

**2022 Citrus Original Home Show**  
**Saturday, November 19, 2022, 9:00 am to 2:00 pm**  
**Crystal River Armory**  
**Original Home Show Vendor Registration**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Billing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**What trade/business are you promoting in your space?** \_\_\_\_\_

Table top space w/power, no backdrop, includes table & chairs.....\$240

**Earlybird pricing is \$200 per booth if reserved and paid by September 30th, 2022**

Table top space w/backdrop, no power, includes table & chairs.....\$240

Tabletop spaces are approximately 8' x 6' in size. Wall spaces include power but nothing may be hung on the armory wall. Interior spaces include a backdrop for hanging options, but no power.

Outside space (18'x18')/no power.....\$240

Table Linen.....\$15

- **Required/Refundable Deposit\*\* (in addition to vendor space cost) - \$50.00**
- **Additional spaces available at \$50 less per each additional space**

**WAIVER OF LIABILITY**

**A. STATEMENT OF POLICY:** Hometown Citrus and Citrus County Building Alliance (hereafter known as "show hosts"), organizers, and their staff members disclaim all liability for damages or losses caused to or by any exhibitor by fire, water, flood, windstorm, utility failures, animals, and rodents, acts of vandalism, insurrection, civil disorder, strikes, criminal acts, or thefts. Show hosts will not be responsible for any failure of electric or other services. Exhibitors wishing to insure their goods must do so at their own expense. Exhibitors shall at all times protect, indemnify, safe and keep harmless the organizer against any or all loss, costs, damages, liability or expenses arising from or out of by reason of any accident or other occurrence to anyone including the exhibitor, its agents, employees, invitee which arises from or out of by reason of said exhibitor's occupancy and uses of the exhibition premises or a part hereof or out of any negligent act or omission of the exhibitors, its agents, employees or invitee.

**B. THEFT OR LOSS:** Hometown Citrus and Citrus County Building Alliance and staff members will not be responsible for loss or damage of any equipment, or property.

**COMPANY NAME:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

# Show Terms and Conditions

**1. ORIGINAL HOME SHOW** (herein called "Show") is to be held at the Crystal River National Guard Armory\* on **November 19, 2022** from 9am-2pm. Show is managed and operated by the Hometown Citrus and Citrus County Building Alliance (herein called the "organizer").

**2. CONTRACT CONDITION:** The terms and conditions of these official regulations shall apply to any exhibitor (wherein is called exhibitor) to whom booth or stall space is rented. These terms and conditions have been determined for the protection and best interest of all exhibitors. All points not covered are subject to the decision of the organizer and shall be final.

**3. APPLICATION FOR EXHIBIT AREA:** Application by Exhibitors shall be made on the official application form. The organizer reserves the right to accept or reject any application received. The individual, firm, or group named on the application shall be the sole occupant of the booth or stall space unless so stated on the application. Booth space shall be assigned by the organizer, but will be reserved on a first-come basis. The organizer reserves the right to re-arrange or relocate any exhibit for the general good of all exhibitors.

**4. RENTAL:** Application for exhibit space must be signed by a duly authorized agent of the exhibitor and accompanied by 100 percent of the total rental fee by October 14, 2022. Any payment made shall not be refundable if the exhibitor cancels application for booth space after October 14, 2022. Notice of cancellation must be received by the organizer in writing. At the discretion of the organizer, exhibitors will not be allowed to enter their exhibition area until all fees have been received by the organizer. Verbal commitments by sponsor, organizer, or landlord will not be honored. It is the responsibility of the exhibitor to obtain written permission for any deviation of these rules and regulations. Cancellation of event by organizer will merit full refund of exhibit space. \*In case of Armory activation, Home Show alternative location and date will be (TBD). Signing of agreement indicates acceptance of both locations. \_\_\_\_ Initial

**5. USE OF SPACE RESTRICTIONS:** All displays, distribution of printed literature, sales, and transaction of business of any nature whatsoever shall be made inside the space contracted.

**a. CARE OF BUILDING AND EQUIPMENT** – exhibitors shall not injure, deface the walls of the building, booths or equipment rented. If damage occurs, the exhibitor will be liable to the owner of the property so damaged. Exhibitor is responsible for any damage to the carpet.

**b. MAINTENANCE OF RENTAL SPACE** - Exhibitors shall keep their booth space clean and orderly at all times and shall not engage in any activity which would unduly interfere with visitors or other exhibitors or would be in violation of law, regulations or ordinances. **\*\*A representative of the exhibitor/competitor shall be visible at the booth at all times during show hours. Failure to occupy space during show hours will forfeit applicable deposits and awards eligibility.**

**c. SAFETY** - Exhibitors shall take all necessary precautions for the safety of their personnel, other exhibitors and all other persons upon the premises, and shall comply with all applicable provision of federal, state and municipal safety laws, building codes, and ordinances to prevent accidents or injuries.

**d. FIRE PREVENTION** - Booth decorations must be flameproof and all hangings must clear the floor. Electrical wiring must conform to the National Electric Code Safety Rules. City Fire regulations must be observed. Smoking is prohibited in the building.

**e. Food** - Cooking and offering any type of food is addressed case by case, depending on nature of booth, prior to the Original Home Show set up.

**f. Solicitation:** Please refrain from soliciting other vendors, for like events, during public show hours.

## **6. BOOTH/EXHIBIT REQUIREMENTS:**

**a. SET-UP** - Set-up Day is Friday November 18, 2022 from 10am-4pm or Saturday, November 19, 2022 from 7:00 am – 8:45am. All exhibits must be ready for the public by 9:00 am on show day. **Large indoor items must be set up on Friday.**

**b. TEAR DOWN** – Tear down will take place after 2:00 pm on Saturday. Exhibitor/competitor agrees not to tear down the booth/exhibit unless advised by organizer. All items must be removed by 4:00pm. **\*\*Tear down prior to 2pm will forfeit any applicable deposits and eligibility for awards**

## **7. LIABILITY:**

**a. STATEMENT OF POLICY** – The Citrus County Building Alliance and Hometown Citrus, organizers and their staff members disclaim all liability for damages or losses caused to or by any exhibitor by fire, water, flood, windstorm, utility failures, rodents, acts of vandalism, insurrection, civil disorder, strikes, criminal acts, thefts, or force majeure. The Hometown Citrus and Citrus County Building Alliance will not be responsible for any failure of electric or other services. Exhibitors wishing to insure their goods must do so at their own expense. Exhibitors shall at all times protect, indemnify, save and keep harmless the organizer, and their agents, representatives or employees against any and all loss, costs, damages, liability or expenses arising from or out of or by reason of any accident or other occurrence to anyone including the exhibitor, its agents, employees or invitees which arises from or out of by reason or said exhibitors occupancy and use of the exhibition premises or a part hereof or out of any act or omission of the exhibitors, its agents, employees or invitee.

**b. THEFT and LOSS** – The Hometown Citrus, Citrus County Building Alliance, Venue and any of their staff members will not be responsible for loss or damage of any equipment, animals, or property.

**8. PRIZE DRAWINGS:** Each exhibitor is to provide a door prize to be given away at their vendor location.

**9. PUBLICITY:** Organizer will provide advertising, public relations, and other activities to promote Original Home Show. Organizer cannot be held responsible for crowd declination due to force majeure.

**10. ADMISSION:** Exhibits will be open to the public. The organizer reserves the right to refuse admission to any person(s) in the interest of the safety and welfare of said person(s) and the exhibitors.

**11. CORRESPONDENCE:** All correspondence relative to Exhibits should be directed to CCBA, 1196 S Lecanto Hwy, Lecanto, FL 34461 at 352-746-9028 or citruscountyba@gmail.com